

ZooBoo Volunteer Application

Enjoy Halloween fun and help the Virginia Zoo pull off our biggest event of the year – ZooBoo! Volunteers are needed for everything from handing out candy to acting in costumes. To sign up, just fill out this application and send it back.

Name:					
Organization:					
Address:					
City:		State:		Zip:	
Primary Phone:					
Email:					
Age if under 18:					

- ZooBoo is Saturday, October 29. (See attached for volunteer times).
- Family Fun Day is a daytime event and Fright Night is an evening event.
- Nearly 9,000 people attended last year!
- We will have a rain date of Sunday, October 30 (same time).
- This event would be impossible without volunteer support – we need you!
- Volunteers must be 18 or over (youth under 18 may volunteer to hand out candy when they are accompanied by an adult).
- If you are the contact for a group, please submit a completed Volunteer Application for each member.
- Volunteers are needed to work their entire shift – this is very important to make sure everyone who attends gets to enjoy the full experience.
- Actors will need to arrive at the Zoo much earlier than other volunteers to allow enough time to get into makeup and costumes. We will have a meeting for all actors prior to the event. You will be notified of the exact date and time, but it will definitely take place the week before Zoo Boo.
- In the interest of great customer service, if there is still a line for rides when the event ends, we will close the line, but continue to run the ride until everyone is served. If you volunteer to be an actor, please be prepared to stay until the last visitor leaves.
- Because we need to fill specific roles, we do require that all volunteers pre-register.
- We have found that email is the best way for us to communicate with volunteers. However, if you do not have an email account, let us know and we will contact you via phone.
- **The deadline to sign up is Wednesday, October 19.**

If you have any questions, please contact **Meg Puckett** at meg.puckett@norfolk.gov or (757) 441-2374, ext. **225**.

The Virginia Zoo is located at 3500 Granby Street in Norfolk. Before the event, we will email volunteers to confirm your assignment and provide parking and check-in instructions. Please use the attached page to sign up. Thank you!

Please check the volunteer opportunity that you wish to sign up for.

Family Fun Day – Saturday, October 29:

- Candy Distribution – 9 a.m. to 4 p.m.**
 - Deliver candy and treats to stations around Zoo Event Field to replenish supplies
 - Volunteers may wear kid-friendly costume (assignment involves walking, pulling a wagon and/or riding a bike)
- Cross Walk Attendants – 9:30 a.m. to 3:30 p.m.**
 - Assist with guest safety at Zoo railroad crossing to make sure guests wait on pathways until train has passed
 - Volunteers may wear kid-friendly costume (assignment involves standing in place and being able to communicate with visitors)
- Hayride Actors – 8 a.m. to 4 p.m.**
 - Wear costumes provided by Zoo (this ride is intended to be more fun than scary for our younger guests)
- Hayride Line – 9 a.m. to 4 p.m.**
 - Help maintain the line and help guests onto and off of the hayride trailer
 - Volunteers may wear kid-friendly costume
- Parking – 9 a.m. to 2 p.m.**
 - Assist Zoo security with directing vehicles as guests enter Zoo parking lot
- Streetmosphere Costumes – 9 a.m. to 4 p.m.**
 - Wear large costumes provided by Zoo (ostrich rider, Frankenstein, etc.) and walk around event area mingling with guests
- Tent Activities – 9:30 a.m. to 4 p.m.**
 - Assist with crafts and games for children under the Zoo's event tent.
 - Volunteers may wear kid-friendly costume
- Train Station – 9 a.m. to 4 p.m.**
 - Assist staff with guest line and services as they wait for the train, assist guests as they board and exit the train.
 - Volunteers may wear kid-friendly costume
- Trick or Treat Station Host – 9 a.m. to 4 p.m.**
 - Staff decorated booth and hand out candy and treats to children
 - Volunteers may wear kid-friendly costume
- ZooBoo Choo-Choo Train Actors – 8 a.m. to 4 p.m.**
 - Wear costumes provided by Zoo to act out scenes and wave to passengers as train passes approximately every 15 minutes. Costumes include classic fairy tale characters, cowboys and pirates.
- No Preference/Any Assignment**

Will you also be available for the rain date on Sunday, October 30 (same times)?

Yes

No

If you are signing up to wear a Zoo costume (hayride actor, train actor or streetmosphere), please indicate your clothing size:

Small

Large

Medium

XL

Fright Night – Saturday, October 29:

- Candy Distribution – 5 p.m. to 9:30 p.m.**
 - Deliver candy and treats to stations around Zoo Event Field to replenish supplies
 - Volunteers may wear costume (assignment involves walking, pulling a wagon and/or riding a bike)
- Cross Walk Attendants – 5:30 p.m. to 9:30 p.m.**
 - Assist with guest safety at Zoo railroad crossing to make sure guests wait on pathways until train has passed
 - Volunteers may wear costume (assignment involves standing in place and being able to communicate with visitors)
- Hayride Actors – 4 p.m. to 9:30 p.m.**
 - Wear costumes provided by Zoo
- Hayride Line – 5 p.m. to 9:30 p.m.**
 - Help maintain the line and help guests onto and off of the hayride trailer
 - Volunteers may wear costume
- Parking – 5 p.m. to 8:30 p.m.**
 - Assist Zoo security with directing vehicles as guests enter Zoo parking lot
- Streetmosphere Costumes – 5 p.m. to 9:30 p.m.**
 - Wear large costumes provided by Zoo (ostrich rider, Frankenstein, etc.) and walk around event area mingling with guests
- Tent Activities – 5:30 p.m. to 9:30 p.m.**
 - Assist with activities under the Zoo's event tent.
 - Volunteers may wear costume
- Train Station – 5 p.m. to 10 p.m.**
 - Assist staff with guest line and services as they wait for the train, assist guests as they board and exit the train.
 - Volunteers may wear costume
- Trick or Treat Station Host – 5 p.m. to 9:30 p.m.**
 - Staff decorated booth and hand out candy and treats to children
 - Volunteers may wear costume
- Train of Terror Actors – 4 p.m. to 10 p.m.**
 - Wear costumes provided by Zoo to act out scenes as train passes approximately every 15 minutes. Costumes include characters from horror movies
- No Preference/Any Assignment**

Will you also be available for the rain date on Sunday, October 30 (same times)?

Yes

No

If you are signing up to wear a Zoo costume (hayride actor, train actor or streetmosphere), please indicate your clothing size:

Small

Large

Medium

XL

Send completed application by Wednesday, October 19 to:

Email: meg.puckett@norfolk.gov

Fax: (757) 441-5408